



# TATE PUBLISHING

AND ENTERPRISES, LLC

## Contract Release and Request for Files

Full Legal Name (As Shown On Contract)		
Pen Name (If Any)		
Title of Work		
Mailing Address		
City	State	ZIP
Phone	Email	

### Termination of Contract

I, the undersigned, hereby terminate my contractual agreement(s) with Tate Publishing & Enterprises, LLC and its subsidiaries, successors, and heirs, for the above listed work effective as of \_\_\_\_\_, 2017. I agree to indemnify and hold harmless Tate Publishing & Enterprises, LLC and its subsidiaries, officers, executives, employees, and any such heirs they may have. I understand that termination of these agreements does not entitle me to any refund or monetary compensation whatsoever. I understand that my obligations regarding confidentiality and dispute resolution under the contract shall continue in perpetuity.

\_\_\_\_\_  
 Ryan Tate  
 President and Chief Executive Officer

\_\_\_\_\_  
 Author Signature

### Select One Option:

<input type="checkbox"/>	YES, please send me my final, print files. I understand that I am required to remove the ISBN, Barcode, Tate Publishing's logos, and any references to Tate Publishing before the files may be printed elsewhere. I understand that there is a \$50.00 USD processing fee for file recovery.
<input type="checkbox"/>	NO, I do not wish to receive my files at this time. If I change my mind in the future and do want my files at a later date, I know I have the option to contact you and request files at that time.

The \$50.00 USD processing fee for file recovery is payable by check, cashier's check, or money order only. Payment must be included when returning this form by US Mail. Credit cards will not be accepted.

**Print, Sign, then Mail completed form to:**

Tate Publishing  
 ATTN: File Custodian  
 127 E. Trade Center Terrace  
 Mustang, OK 73064